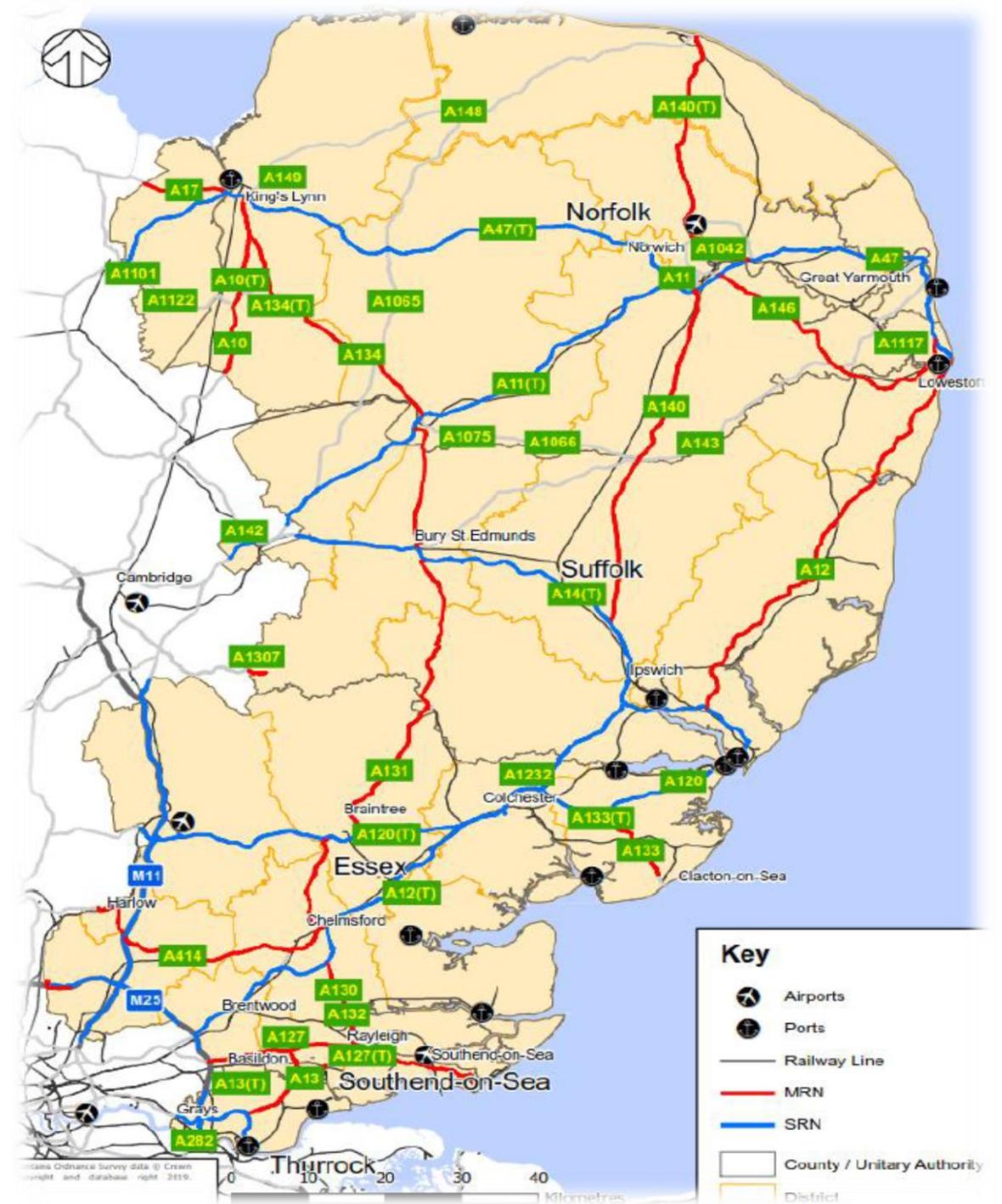


Transport East

Interim Business Plan Statement:
DfT Funding 2020/21

September 2020



Summary

Transport East is the Sub-national Transport Body for Norfolk, Suffolk, Essex, Southend and Thurrock. The partnership provides a single voice for our councils, business leaders and partners on our region's transport strategy and strategic transport investment priorities, working in close collaboration with the government and the rest of the UK.

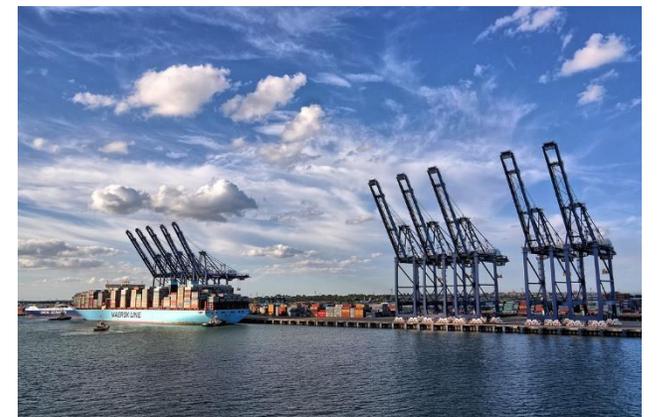
The Department for Transport (DfT) has awarded Transport East £425k for delivery of key elements of our work programme for 2020/21.

This statement sets out our arrangements for delivery of that DfT-funded programme, in accordance with the terms and conditions of the grant offer provided by DfT.

Governance

Suffolk County Council is the accountable body for the DfT funding awarded to Transport East.

The delivery of the work programme is the responsibility of the Transport East Business Unit.



Vision and Objectives

Our **vision** is a thriving economy – the Eastern Dynamo - with modern, fast, reliable, resilient and low-carbon transport networks. We want to transform how people travel and how goods are transported to create a future of inclusive and sustainable growth for decades to come. This would encourage new investment, support the wider UK economy and level up our diverse communities. We are helping our sub-national area lead a green, clean, inclusive, and resilient economic recovery, and are focused on:

- ✓ Energising coastal communities - we are creating a reinvented, sustainable coast for the 21st century which delivers on our ambition to become the UK's foremost all-energy coast, supporting a year-round, competitive visitor offer, and 'levelling up' our coastal communities.
- ✓ Maximising our role as gateway to the world - as we leave the EU, connections to the rest of the world will be more important than ever. Better connected ports and airports help UK businesses thrive and boost the nation's economy through greater access to international markets and facilitating Foreign Direct Investment.
- ✓ Enhanced connections between our fastest growing places and businesses – enabling the area to function as a coherent economy, boosting productivity and increasing employment opportunities.

Our [100-day plan](#) set out our **objectives** for our Transport Strategy and Investment and Delivery Plan:

- **Transport Strategy:** *An ambitious, focused and coherent Transport Strategy, based on robust evidence, fully reflecting the unique ambitions of local partners and aligned to national goals. Our outcomes include: Energised Coastal Communities, Global Gateways, Connected towns, Decarbonisation and National economic recovery and growth*
- **Investment and Delivery Plan:** *A pipeline and delivery plan for investment priorities, aligned to the Transport Strategy, supporting local authorities and infrastructure providers to develop, fund, accelerate and deliver priority projects*

To help deliver these, The DfT has awarded £425k for 2020/21 to be used for the following defined purposes:

- Regional Evidence Base
- Transport Strategy
- Covid-19 Recovery Study
- Investment and Delivery Plan

Appendix 1 provides further detail on the proposed outputs. Appendix 2 sets out a summary timeline.

Our Values and Behaviour

In delivering the Department for Transport (DfT) funded work programme, Transport East endorses and commits to the agreed Sub-national Transport Bodies (STBs) operating principles, which are reproduced below:

- DfT and Transport East agree to open, honest, timely and frequent communication on all areas of work, including but not limited to development of the Transport Strategy and associated activity, overarching communications activity, and input to DfT programmes across a range of modes and themes, including the Major Road Network, and other programmes covering rail, sustainable transport, maritime, decarbonisation and others.
- The DfT Sponsorship Team will provide proportionate strategic advice and review, recognising Transport East's status as an independent partnership. Transport East will consider DfT advice in light of the shared desire for a credible, evidence-based strategy that gives due regard to national transport, industrial, housing, decarbonisation and other relevant national strategies.
- DfT and Transport East will agree, where practicable, the analytical methods and outputs for the evidence base for the Transport Strategy, recognising final responsibility for the outputs of the programme rests with Transport East.
- Transport East agrees to record and share the minutes and actions from the Transport East Forum and the Programme Management Team meetings, with the DfT.
- In developing their transport strategy, Transport East will have regard to the Public Sector Equality Duty as if they were a local authority.
- Transport East will work with other STBs as part of the STB liaison group to ensure consistency and avoid duplication of work between STBs wherever possible

Programme and Risk Management

To ensure effective delivery of the DfT-funded work programme for 2020/21, Transport East has put the following measures in place:

1. Established a dedicated Programme Management support for oversight and delivery of the DfT-funded outputs. This resource will be provided by the East of England Local Government Association (EELGA), as an additional agreed service, in accordance with the terms of the Support Agreement already in place between Transport East and EELGA.
2. Established a process with the DfT Sponsorship Team to review spend against plan, outputs, related delivery risks and any other issues or opportunities at regular engagement meetings with a view to maximising the value for money of STB activity.
3. Secured endorsement from the Transport East Forum (November 2020) for this business plan statement, detailing planned outputs and profiled spend for 2020-21 (and beyond as appropriate); and has subsequently published details of this on our website (e.g. in the form of a business plan statement)
4. Established a suitable approach to internal governance of the work programme delivery with the DfT.
5. Developed and shared a comprehensive risk register with the DfT.



Output	Project	Proposed DfT Funding utilised (£000)*	Description	Project governance oversight	Transport East Forum oversight
1. Transport East Evidence Base and Strategy	Transport East Decarbonisation - Evidence Base and Strategic Recommendations	50	An evidence base and set of unique strategic recommendations for Transport East to embed carbon reduction in the forthcoming transport strategy, as well as supporting DfT and other STB joint work on decarbonising transport. Also provides an evidence base for Transport East partners to draw on to inform their local decarbonisation strategies.	TE Decarbonisation study sub-group (<i>Graeme Mateer SCC, Andrew Summers TE, Adam Thorp EELGA, consultancy support representatives</i>)	Forum Workshop held on 28/06/20. Paper and draft report presented to Transport Forum on 22/07/20. Final report published on TE website in October 2020.
	Transport Strategy and Investment and Delivery Plan v2.0: Transport Planning Consultancy Support	230	The commissioning of consultancy support to deliver an evidence base and technical work required to develop the inaugural Transport Strategy for Transport East. A three-stage methodology and key outputs have been agreed by the Transport Forum on 22nd July. The outputs will also include update to our Investment and Delivery Plan to incorporate a range of new prioritised proposals identified through the strategy.	TE Strategy Working Group to oversee, manage and align both transport planning and engagement: <i>Andrew Summers (Strategic Director, TE), Esme Yuill (Communications Manager, TE), Adam Thorp (Programme Manager, TE/EELGA), Rebecca Rangi (Executive Assistant, TE), David Cumming (Norfolk CC), Suzanne Buck (Suffolk CC), Alastair Southgate (Essex CC), Karen Chapman Suffolk Growth Partnership), Transport Planning Support, Engagement Support</i>	Transport Forum endorsed approach on 22/07/20. Update to be provided to Forum on 03/11/20 and February 2021. A Transport Forum Oversight Group has been established to provide monthly overview of the Strategy Development.
	Transport Strategy Engagement Programme	50	The commissioning of expertise and capacity to deliver a Transport Strategy engagement programme. The outputs will an extensive engagement with partners, communities, businesses and other bodies, to fully understand the key challenges and goals within our sub-national area, and subsequently ensure the Transport Strategy genuinely represents a single voice across the Transport East partnership.		
2. COVID-19: Recovery Studies	Active Travel Strategic Approach and Case for Investment	85	The Transport East Active Travel sub-group has identified a strategic work programme which would enhance active travel delivery in the Transport East region - directly supporting government and local partner's outcomes, and adding strategic value to the work taking place at a local authority level. This assignment would deliver this strategic programme, for which outputs would include the development of a unique strategic approach for delivering the government's and local partners' active travel goals in our region, a high-level evidence base for strategic active travel delivery in our region, and a case for investment.	Transport East Active Travel Sub-group (<i>Chaired by Andrew Summers, and including representation from all transport authorities and LEPS. Programme Management via EELGA</i>)	High level approach reviewed by the Transport Forum on 22/07/20. Update provided for Transport Forum on 03/11/20. Transport Forum members to be invited to participate as studies progress.
	A new model for Passenger Transport / rural / semi-urban connectivity		Scope and development of a new workable model for local passenger transport and sustainable connectivity in rural / semi-urban areas post-COVID-19. This will also incorporate liaison with other STBs across England to ensure the outcomes are nationally applicable. The study would align directly with the Transport Strategy	Transport East Passenger Transport sub-group: (<i>Chaired by Andrew Summers, and including representation from all transport authorities and LEPS. Programme Management via EELGA</i>)	
3. Investment and Delivery Plan	Investment and Delivery Plan V.1.0	10	Production of an initial investment plan to set out Transport East existing programme of strategic projects in one place, including full details of project status, outcomes achieved and next steps.	Transport East Senior Officers Group (<i>Chaired by Andrew Summers, and including representation from all transport authorities, LEPS, Highways England, Network Rail, EELGA, DfT, UK Innovation Corridor</i>)	Draft of interim version (1.0) presented to Transport Forum on 22nd July. Interim version for Transport Forum on 3rd November. Version 2.0 to be completed aligned to Transport Strategy and reviewed by Forum in 2021.

Appendix 2 – Summary timeline 2020/21

	Q1												Q2															
	APRIL				MAY				JUNE				JULY				AUGUST				SEPTEMBER							
	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	7	14	21	28		
PROJECT WEEK																												
TE as a Functional Body	100 - Day Plan																											
													TE Forum				2020/21 DfT											
TE Strategy	Decarbonisation Evidence Base and Strategic Recommendations																											
													Established TE Sub Groups															
TE Covid 19																												
TE Investment & Delivery Plan																												
																									Interim IDP 1.0			
TE Comms & Engagement																									CSR			

	Q3												Q4															
	OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY				MARCH							
	5	12	19	26	2	9	16	23	30	7	14	21	28	6	13	20	27	3	10	17	24	2	9	16	23	30		
PROJECT WEEK																												
TE as a Functional Body	Interim Business Statement				TE Forum				Business Plan 2021/22																			
																	TE Forum				TE Summit							
TE Strategy	Consultants App'd				Technical Strategy Phase One				Engagement Programme Phase One				Technical Strategy Phase Two and Three															
																	Engagement Programme Phase Two and Three											
TE Covid 19													New model for Passenger Transport / rural / semi-urban connectivity study															
																	Active Travel report and case for investment											
TE Investment & Delivery Plan																									IDP 2.0			
TE Comms & Engagement	MP Engagement																											